

# **Ethical Policy for GURU AUTOMATION SRL: Advancing Automation with Integrity**

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GURU AUTOMATION s.r.l. via Artigiani, 11 24060 Brusaporto (BG) Italy

guruautomation@pec.it P.I. 04586080162 REA BG N. 408886 Cap. Soc. 10.000,00 Euro

INFORMATICA – AUTOMAZIONE – ROBOTICA – WEB Tel. +39 0353051640 info@guru-automation.it www.guru-automation.it





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## 1.MISSION

Our mission is to advance automation in a way that uplifts individuals, strengthens communities, and supports a thriving, ethical future. We aim to build technology that respects privacy, promotes environmental responsibility, and prioritizes positive social impact. Our ethical policy outlines our commitment to these values in every facet of our operations. At the meantime also the quality is a foundational value and it is embedded into every phase of product development. Our design philosophy prioritizes reliability, safety, and user satisfaction, using rigorous quality control measures to ensure that each product performs consistently over time. We implement fail-safe mechanisms, redundant systems, and error-proofing practices to uphold quality and provide peace of mind for our customers.

# 2. POLITICAL POLICY

#### 2.1. Commitment to Environmental Sustainability

#### 2.1.1. Energy Efficiency in Product Design

At Guru Automation energy efficiency is woven into the DNA of our product design and operational processes. We conduct rigorous assessments during every phase of product development to identify energy savings and reduce overall power consumption. From design through manufacturing, we carefully consider components and systems that conserve energy and prevent unnecessary waste. Our solutions incorporate low-power modes and automated shut-offs for idle systems, which enable our customers to reduce their environmental impact without sacrificing performance. We also conduct lifecycle energy audits to ensure our products meet or exceed industry standards for energy efficiency. We aim to reduce our energy footprint by 10% annually across our product line and to collaborate with energy-efficiency partners to track and verify these improvements.

#### 2.1.2. Sustainable Sourcing and Green Supply Chain

We are committed to an environmentally responsible supply chain, meaning that we select suppliers who prioritize sustainable and ethical sourcing. All materials used in our products are chosen based on environmental impact, recyclability, and ethical sourcing. We work exclusively with partners who adhere to eco-friendly practices and operate transparently in regions free from conflict exploitation. Our supply chain partners undergo routine environmental and social compliance audits to ensure adherence to these standards. We also continuously assess our supply chain for opportunities to minimize our ecological footprint, reduce waste, and avoid overuse of critical resources. By partnering with vendors who share our values, we aim to promote a green economy throughout our entire value chain.

#### 2.1.3. Waste Reduction and Recycling Programs

Waste reduction is at the forefront of our operations, with a zero-waste policy implemented in all facilities. This commitment extends to our offices, manufacturing plants, and product lifecycle, where we aim to reuse or recycle over 90% of materials. Our product designs emphasize easy disassembly to ensure that all components can be efficiently recycled, reducing landfill waste. Our facilities also follow strict protocols for hazardous waste disposal, ensuring safe, responsible treatment and disposal of all materials. Additionally, we invest in closed-loop systems that allow us to reclaim and recycle materials from our products at the end of their lifecycle, further minimizing our environmental footprint.

#### 2.1.4. Annual Carbon Reduction Goals

Achieving carbon neutrality is a key goal for [Company Name], and we have a comprehensive roadmap to meet net-zero emissions by 2030. Each year, we set specific, measurable targets to reduce our carbon emissions, covering all aspects of our operations, including production, transportation, and facility management. Unavoidable emissions are offset through initiatives such as reforestation projects, investments in renewable energy, and partnerships with verified carbon offset programs. We also encourage our employees and partners to participate in sustainable practices, such as carpooling and energy-saving initiatives, creating a culture of responsibility that extends beyond our core business.

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#### 2.2. Ethical Labor Practices

#### 2.2.1. Human-Centric Design and Job Impact Mitigation

We believe automation should enhance human work rather than replace it. Therefore, we design our solutions with a focus on assisting and augmenting the human workforce. Before deploying any automation solution, we conduct thorough job impact assessments to understand how it might affect the workforce. In cases where specific roles are impacted, we work closely with our clients to create retraining programs that help employees transition to new roles, ensuring their continued value and contribution within the organization. We partner with educational institutions and nonprofits to provide resources that promote skill development, equipping affected workers with the tools needed to succeed in the modern workforce.

#### 2.2.2. Fair Labor Standards and Partner Accountability

Our commitment to fair labor practices extends to every person who contributes to our products and services, both directly and indirectly. All suppliers and partners must adhere to the International Labour Organization's standards, which include fair wages, reasonable working hours, and safe working conditions. We have a zero-tolerance policy for forced labor, child labor, and workplace discrimination, and we conduct regular audits to verify compliance. Partners who fail to meet these standards are given a period to implement corrective actions, and partnerships are terminated if compliance is not met. By upholding fair labor practices, we contribute to a healthier, more equitable global workforce.

#### 2.2.3. Economic Transition Support for Affected Workers

Automation can transform industries, but it must be implemented with consideration for the workforce. For workers whose roles are impacted by automation, we provide comprehensive support programs to help them transition to new opportunities. Through partnerships with technical training institutes and reskilling programs, we offer affected employees the chance to acquire skills in fields where demand is growing. We also work with government agencies to provide financial support and job placement services for those undergoing career transitions, ensuring that economic growth fueled by automation is inclusive and just.

#### 2.2.4. Annual Carbon Reduction Goals

To maintain a workforce that embodies our ethical values, we invest heavily in employee development. Every employee at Guru Automation srl is encouraged to participate in ongoing training in areas such as data ethics, AI, and responsible technology use. These training programs include modules on ethical considerations in automation and the social implications of our technologies. This holistic approach helps our employees understand the broader context of their work and empowers them to make ethically sound decisions. By cultivating an ethically aware workforce, we ensure that our values are embedded at every level of our organization.

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#### 2.3. Data Privacy and Security

#### 2.3.1. Strict Data Privacy Protocols

Data privacy is a fundamental right, and we uphold it through strict compliance with regulations like GDPR, CCPA, and other global privacy laws. We collect only the data necessary to deliver our services, minimizing data usage and respecting user consent at every stage. All personal data is anonymized whenever possible, and we clearly communicate how and why data is collected, empowering users to make informed choices about their privacy. Our privacy policy is regularly reviewed and updated to ensure full compliance and alignment with industry best practices.

#### 2.3.2. Comprehensive Data Security and Encryption Standards

Protecting our users' data is a top priority, and we employ state-of-the-art encryption and security practices to safeguard it. We continuously monitor our systems for vulnerabilities and conduct regular security audits and penetration testing to strengthen our defenses. Access to sensitive data is strictly limited to authorized personnel and requires multi-factor authentication. Through these measures, we ensure that our users' information is protected against unauthorized access and that our systems remain resilient against cyber threats.

#### 2.3.3. Transparency and User Control Over Data Usage

We believe that users should have control over their data, and we prioritize transparency in data usage. Our privacy policy provides clear, accessible information about what data we collect and how it's used, allowing users to make informed decisions. Users are given the option to opt-out of non-essential data collection, and they have the right to access, correct, and delete their data. This commitment to transparency and control reflects our respect for individual privacy and empowers our users with the tools to protect their information.

#### 2.3.4. Ethical AI and Bias-Free Algorithms

We are dedicated to developing AI systems that are fair, transparent, and free from bias. Our algorithms undergo rigorous testing to identify and mitigate potential biases, and we conduct regular audits to ensure our AI systems uphold the principles of fairness and equality. We strive to create technology that respects individual rights and promotes inclusivity, actively avoiding applications of AI that may result in discrimination or social inequality. Through these efforts, we ensure that our technology serves as a positive force for society.

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#### 2.4. Product Transparency and Safety

#### 2.4.1. Clear, Honest Product Information

Transparency is essential to building trust, so we provide our customers with clear, honest information about our products. We do not make exaggerated claims about product capabilities and are upfront about known risks and limitations. Our goal is to empower users with accurate knowledge to make informed decisions, and we provide comprehensive documentation, user manuals, and product support to ensure safe and effective usage.

#### 2.4.2. Routine Risk and Safety Assessments

Safety is a cornerstone of our design philosophy, and we conduct routine risk assessments on all products to identify potential hazards. These assessments include predictive maintenance analysis, ensuring that our systems are capable of operating safely in various conditions. Our team proactively identifies and mitigates risks to prevent accidents, malfunctions, or unintended harm, keeping safety at the forefront of our operations.

#### 2.4.3. Responsible AI and Safety Guardrails

We implement strict safety guardrails in our Al-driven automation systems to prevent unintended consequences. This includes failsafes, error-detection mechanisms, and ethical constraints to ensure that Al-driven actions are predictable and controlled. Our commitment to responsible AI extends to high-stakes applications, where additional safety measures are implemented to safeguard users and maintain trust in our technology.

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### 2.5. Community Engagement and Inclusivity

#### 2.5.1. Community Collaboration and Dialogue

Community engagement is integral to our approach to ethical automation. We hold regular forums and discussion sessions with local communities, regulators, and customers to address concerns, gather feedback, and share information. This dialogue informs our product development process and allows us to respond proactively to community needs, ensuring that our technology serves the best interests of society.

#### 2.5.2. Promoting Accessibility and Inclusivity in Technology

We believe that technology should be accessible to all, and we design our products with inclusivity in mind. We adhere to universal design principles, making our products easy to use for individuals of all abilities, including those with disabilities. This commitment to accessibility extends to our online platforms, ensuring that everyone can benefit.

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# 3. POLICY OF QUALITY ETHICS: Building Trust Through Excellence

#### 3.0.1. Introduction to Quality Ethics

At Guru Automation srl quality is not simply a standard; it is a fundamental commitment that permeates every level of our organization. Quality Ethics represents our dedication to designing, manufacturing, and delivering products that are reliable, safe, durable, and sustainable. This commitment underscores our respect for the trust that customers place in us and reflects our pursuit of excellence in all that we do. Our Quality Ethics framework integrates several key principles—Quality by Design, Continuous Improvement, Customer-Centric Practices, Ethical Manufacturing, Regulatory Compliance, and Innovation—all designed to ensure the highest standards of product integrity and customer satisfaction.

#### 3.0.2. Quality by Design: Built for Reliability, Safety, and Longevity

Our commitment to quality begins at the design stage. By incorporating Quality by Design (QbD) principles, we ensure that every product is created with a focus on reliability, safety, and longevity. QbD emphasizes preventive quality control, meaning potential issues are identified and resolved during the design phase, reducing the likelihood of defects or malfunctions post-production. Our products undergo rigorous testing at various stages, including stress tests, environmental tests, and failure-mode analysis, which simulate extreme operational conditions to confirm that our products can withstand diverse and challenging environments. Quality by Design also incorporates the principles of ergonomics and user-centric functionality, ensuring that each product is intuitive, user-friendly, and accessible. We prioritize ease of use, ensuring our automation products with redundant systems and fail-safes that protect users from potential system errors, adding another layer of security. Our approach emphasizes preventive maintenance through predictive technology, allowing customers to monitor system health and address minor issues before they escalate.

#### 3.0.3. Continuous Improvement: Adaptive and Proactive Quality Management

Continuous Improvement is a cornerstone of our Quality Ethics. Recognizing that customer needs and technological landscapes evolve rapidly, we maintain an adaptive approach that enables us to refine and improve our products on an ongoing basis. Our quality management team employs methodologies such as Six Sigma and Lean Manufacturing to continuously analyze and optimize processes, reducing waste, improving efficiency, and enhancing product quality. We use statistical process control (SPC) to monitor our manufacturing process, detecting variations that could impact quality and addressing them immediately.

Feedback loops are integral to our continuous improvement model. By engaging with customers, partners, and industry stakeholders, we gather insights that shape the development of product updates and refinements. Our commitment extends beyond reacting to issues; we proactively identify opportunities for enhancement, leading to incremental product upgrades that reflect evolving standards and customer expectations. Additionally, we stay abreast of emerging trends and technologies, implementing advanced analytics and machine learning to predict and address potential quality issues even before they arise.

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#### 3.0.4. Customer-Centric Practices: Building Trust and Responsiveness

Customer trust is fundamental to our success, and we prioritize transparency, responsiveness, and accountability to nurture this trust. Every customer interaction is an opportunity to reinforce our commitment to quality. We actively seek customer feedback through surveys, product reviews, and direct communications, allowing us to understand their experiences and refine our offerings. Customer feedback mechanisms help us identify recurring pain points, allowing us to address not just individual concerns but underlying issues that may affect broader customer satisfaction.

Our quality assurance team is available around the clock to provide support, troubleshooting, and guidance, ensuring customers feel supported throughout the product lifecycle. For customers experiencing performance issues, we offer timely and comprehensive resolutions, and in cases where product updates or repairs are necessary, we strive for minimal disruption. We take ownership of all issues, viewing each as an opportunity to learn and enhance our product quality and customer service experience. This dedication to listening and responding to customer needs builds long-term relationships and strengthens our reputation for reliability and integrity.

#### 3.0.5. Ethical Manufacturing and Resource Responsibility: Transparent and Sustainable Practices

Ethics and responsibility extend to every stage of production, particularly within our manufacturing processes. We select suppliers who share our commitment to ethical standards, requiring them to comply with environmental, social, and governance (ESG) practices that prioritize sustainable sourcing, safe labor conditions, and transparency. We avoid practices like planned obsolescence, instead designing products to last, which reduces environmental waste and provides lasting value to customers. Our manufacturing facilities follow strict guidelines on waste reduction, water usage, and energy efficiency, aligning with international environmental standards.

To reduce our ecological footprint, we use recyclable and responsibly sourced materials whenever possible and collaborate with certified partners to ensure ethical sourcing of raw materials. In addition, we prioritize processes that limit emissions, reduce energy consumption, and lower overall resource usage. By creating robust, durable products that minimize the need for replacement, we reduce both e-waste and resource strain on the environment. This approach reflects our belief in sustainable manufacturing—a commitment to producing quality products that respect both people and the planet.

#### 3.0.6. Compliance and Transparency: Meeting and Exceeding Regulatory Standards

Our dedication to quality includes a strict adherence to regulatory requirements and industry standards. Our target is be comply with short terms with all relevant international standards, such as ISO 9001 for quality management, ISO 14001 for environmental management, and ISO 45001 for occupational health and safety. Compliance is not just about meeting minimum requirements; it's about exceeding them. Our regulatory affairs team continually monitors updates to standards, ensuring that our products reflect the latest in safety, quality, and environmental regulations.

We also practice transparent reporting by publicly sharing our compliance and quality management metrics with stakeholders, allowing them to hold us accountable. For each product, we provide certification and quality assurance documentation that verifies compliance with all relevant standards. We are committed to regular audits—both internal and by third parties—to verify that our operations align with our stated values and quality standards. When non-compliance or shortcomings are identified, we implement corrective actions and preventive measures promptly, striving to maintain a high standard of accountability and integrity.

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#### 3.0.7. Innovation in Quality: Investing in Advanced Technology for Enhanced Performance

Innovation is essential for maintaining high-quality standards, especially in the rapidly advancing field of automation. We invest significantly in research and development (R&D) to explore new materials, processes, and technologies that improve the durability, efficiency, and functionality of our products. Our R&D teams collaborate with academic institutions, research centers, and industry experts to stay on the cutting edge of quality technology. By leveraging AI, predictive analytics, and IoT in quality management, we are able to anticipate and address potential issues before they affect customers.

Our innovation efforts extend to developing eco-friendly materials, more efficient manufacturing techniques, and designs that simplify product repair and recycling. We prioritize modular designs that allow for easy upgrades or replacements, reducing the need for full product replacements and lowering the long-term environmental impact. This focus on innovation enables us to meet emerging quality standards and respond to customer needs with forward-thinking solutions that add value and reliability to our offerings.

#### 3.0.8. Ethics in Quality Assurance: Upholding Integrity and Fairness

Our Quality Ethics principles underscore a commitment to integrity, fairness, and transparency in our quality assurance processes. This means rejecting practices like planned obsolescence and instead prioritizing product durability and long-term customer satisfaction. We take a holistic approach to quality assurance by assessing the social, environmental, and financial implications of our decisions. This ensures that we not only meet customer expectations but also provide ethical, responsible solutions that align with broader societal values.

In line with our ethics, we implement strict quality control protocols throughout production, including testing for safety, performance, and reliability. We maintain a zero-tolerance policy for shortcuts or compromises that would undermine product integrity or customer trust. When defects or issues arise, we practice full transparency with customers and stakeholders, taking swift, corrective action to address the issue and prevent recurrence. By embedding ethical principles into our quality management systems, we reinforce our commitment to doing what is right, even when it is difficult or costly.

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# 4. Conclusion: A Legacy of Quality Through Ethical Excellence

Through our comprehensive Quality Ethics approach, [Company Name] commits to creating automation solutions that meet the highest standards of reliability, sustainability, and responsibility. By embedding quality at every level—from design to post-sale support—we honor the trust our customers place in us and aim to set a new standard in ethical automation. Our dedication to Quality Ethics means that every product reflects our commitment to integrity, transparency, and a sustainable future. This policy is not just about compliance; it is a promise to uphold excellence, continuously improve, and contribute positively to society.

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